

Jurisdictional Class: Competitive Class
Adopted: July 27, 2016

MARINA MAINTENANCE WORKER

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the maintenance and up-keep of the marina facility. The incumbent maintains marina buildings, docks, equipment, electrical systems and boat sewage pumping system. Work is performed under general supervision with leeway allowed for the exercise of independent judgment in carrying out the details of the work at the marina. Assignments require endurance and willingness to work outdoors, occasionally under adverse weather conditions. Supervision is exercised over the work of subordinate workers engaged in activities connected with the marina and related equipment. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Responsible for the installation, maintenance, adjustment and repair as well as the removal of all marina docks; boat launch docks, wave attenuator systems, mooring field;

Responsible for the maintenance and up-keep of all on and off shore marina water, sewer and electrical systems including the boat sewage pumping system;

Responsible for the marking, locating and retrieval of mooring field anchors, buoys, markers, poles, speed floats, and other navigational aids;

Installs and maintains de-icing devices, fencing and signage;

Reports damage of municipality property and equipment and takes action to prevent future damage to marina property;

Responsible for year round monitoring and maintenance of facilities and grounds;

Performs skilled maintenance and repair of municipality-owned boats and associated equipment;

Assigns duties and is involved in training workers engaged in marina activities;

Prepares a variety of records and reports;

May operate municipality-owned boats, barges, and associated equipment;

May order or request necessary equipment and supplies;

May perform general public works maintenance duties as assigned;

May assist with special events.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of marina operations and marina equipment;

Good knowledge of safety standards;

Good knowledge of marina maintenance;

Good knowledge hauling and launching various types of boats;

Ability to deal effectively with the public and get along with others;

Ability to operate hand and power tools;

Ability to write legibly, keep records and make reports;

Ability to operate boats, barges and related equipment;

Ability to direct and supervise the work of others;

Ability to understand and carry out oral and written directions;

Mechanically inclined;

Sound judgment.

MINIMUM QUALIFICATIONS: Either:

- (a) Three (3) years of boatyard, harbor or marine operations or marine construction experience; or
- (b) Five (5) years of experience as a skilled worker in two or more of the mechanical trades, or
- (c) An equivalent combination of training and/or experience as defined by the limits of (a) and (b) above.

SPECIAL REQUIREMENT: Possession of an appropriate New York State driver's license at time of appointment.

SPECIAL REQUIREMENT: Possession of New York State Boating Safety Certificate at time of appointment.