

Jurisdictional Class: Competitive
Adopted: December 30, 1991
Revised: February 14, 2022

POLICE CORPORAL

DISTINGUISHING FEATURES OF THE CLASS: This position involves responsibility for the enforcement of laws and ordinances and the protection of lives and property in the community. The primary duties include routine patrol, assisting in investigation of criminal offenses and the apprehension of criminals. Additionally, the incumbent functions as an officer-in-charge directing the activities of a platoon of Police Officers on an assigned shift during the absence of a Police Sergeant. The incumbent also assists with training programs. This position differs from that of Police Officer because of the regular ongoing assistant platoon command function in the absence of the Sergeant. The work is performed under the direct supervision of a higher ranking officer with considerable leeway given for the exercise of independent judgment in emergencies. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Maintains law and order, patrolling assigned areas on foot, on a motorcycle or in a radio cruising car to enforce laws, investigate crimes, and arrest violators;
Checks doors and windows of unoccupied businesses and residential property;
Investigates suspicious activities and makes arrests for violations of Federal and State laws and local ordinances;
Locates and takes persons into custody on arrest warrants;
Escorts prisoners to jail and to court and has them booked on charges;
Attends court and presents evidence in connection with arrests made or cases investigated;
Investigates cases involving neglected, abused, or delinquent children;
Watches for and makes investigations of wanted and missing persons and stolen cars and property;
Assumes control at traffic accidents to maintain traffic flow, assists accident victims, and investigates causes of accidents;
Directs traffic and marks cars for overtime parking;
Observes traffic for violations and issues citations;
Maintains order in crowds and attends parades and other public gatherings;
Answers questions for, assists, and directs the public;
Broadcasts radio messages;
May serve court orders and processes such as summonses, subpoenas, and income executions;
Makes criminal and plain clothes investigations as assigned;
Prepares a variety of records and reports of activities;
Assists in the training of Police Officers and serves as Field Training Officer for new police officers;
In the absence of the sergeant, coordinates the activities of the shift;
Coordinates investigations and assigns tasks to members of the shift as directed by the sergeant.

Police Corporal

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of modern principles, practices, and techniques of law enforcement;
Good knowledge of the New York State Penal Law, Vehicle and Traffic Law, Criminal Procedures Law, and other applicable laws, regulations, and ordinances;
Good knowledge of local geography;
Good knowledge of the operation of radio equipment;
Skill in the use of firearms;
Skill in the use of special equipment including radar and breathalyzers;
Skill in the operation of a patrol car;
Good powers of observation;
Ability to apply first-aid methods;
Ability to instruct and direct the work of subordinates;
Ability to be courteous, yet firm with the public;
Ability to understand and carry out complex oral and written directions;
Ability to prepare reports;
Sound judgment;
Physical strength and agility.

MINIMUM QUALIFICATIONS: Four (4) years of experience as a Police Officer.

SPECIAL REQUIREMENT: No one shall be appointed as a Police Corporal unless he or she has previously been appointed as a Police Officer from an eligible list established according to merit and fitness as provided by Section Six of Article Five of the Constitution of the State of New York and in accordance with Civil Service Law, Section 58 1-b, or who has previously served as a member of the New York State Police or New York Police Department.