

Jurisdictional Class: Competitive
Adopted: December 27, 1995
Revised: February 14, 2022

POLICE DETECTIVE

DISTINGUISHING FEATURES OF THE CLASS: An employee in this class is responsible for performing specialized police work in the investigation of criminals and criminal activities and the apprehension of violators in accordance with standard departmental operating procedures. An employee in this class is also responsible for the enforcement of laws, ordinances, and protection of lives and property in an assigned area during a specified period. The work is performed under the supervision or direction of a higher ranking officer with considerable leeway given for the exercise of independent judgment in emergencies. The incumbent does related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

Performs criminal investigations by gathering, assembling, preserving, and reporting facts and evidence;
Interviews accused persons, witnesses, and others, analyzing and evaluating their testimony;
Assists in court cases by testifying and presenting evidence;
Evaluates and determines sufficiency of evidence necessary to detain suspects;
Investigates reports of missing persons;
Serves subpoenas in criminal cases;
Investigates and makes arrests for violations of Federal and State laws and local ordinances in cases to which assigned;
Prepares a variety of records and reports of activities.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES & PERSONAL CHARACTERISTICS:

Good knowledge of modern principles, practices, and techniques of law enforcement;
Good knowledge of the New York State Criminal Procedures Law with emphasis on apprehension, arrest, and prosecution;
Skill in organizing and conducting criminal investigations;
Ability to gather, assemble, and analyze facts and evidence to draw logical conclusions and make recommendations;
Ability to recognize and preserve evidence and to present such evidence;
Sound judgment.

MINIMUM QUALIFICATIONS: Four (4) years of experience as a Police Officer.

SPECIAL REQUIREMENT: No one shall be appointed as a Police Detective unless he or she has previously been appointed as a Police Officer from an eligible list established according to merit and fitness as provided by Section Six of Article Five of the Constitution of the State of New York and in accordance with Civil Service Law, Section 58 1-b, or who has previously served as a member of the New York State Police or New York Police Department.