

RESOLUTION #337 - 04/25/18

AWARDING REQUESTS FOR PROPOSALS (RFPs) FOR TRANSIT
MANAGEMENT SERVICES – CLINTON COUNTY PUBLIC TRANSIT (CCPT)

BY: Mr. Timmons

WHEREAS, Clinton County Public Transit (CCPT) is operated by a contracted transit management company selected through a Request for Proposals (RFP) process; and

WHEREAS, Clinton County solicited for transit management services most recently for CCPT in 2015; and

WHEREAS, as a result of the 2015 solicitation, McDonald Transit Associates, Inc. has been the contracted operator of CCPT since July of 2015; and

WHEREAS, the current contract with McDonald Transit Associates, Inc. is from July 1, 2017 through June 30, 2018; and

WHEREAS, due to increasing costs, Clinton County is soliciting RFPs for transit management services at this time prior to the expiration of the five-year period; and

WHEREAS, Resolution #723 from September 13, 2017 authorized the Purchasing Agent to solicit for transit management services; and

WHEREAS, following approval from the New York State Department of Transportation, an RFP for transit management services was issued in February of 2018; and

WHEREAS, the following responses to the 2018 RFP were received:

	<u>Management Fee</u>
First Transit, Inc. 600 Vine Street, Suite 400 Cincinnati, OH 45202	\$167,100 (\$152,100 fee + \$15,000 accounting)
McDonald Transit Associates, Inc. 3800 Sandshell Drive, Suite 185 Fort Worth, TX 76137	\$207,360 (includes accounting)
TransPro Consulting, LLC 5766 Old Orchard Point Livonia, NY 14487	\$190,000 (includes accounting)

WHEREAS, upon review of the proposals, discussions with references and a review of expected expenses in their entirety, the Clinton County Planning Department believes all three companies are capable of providing adequate service and recommends the award of the RFP be given to the least expensive proposal, which is First Transit, Inc.; and

WHEREAS, additional contracts for lease of the CCPT facility, CCPT vehicles and a third party agreement for Federal 5311 Operating Assistance are also necessary; now, therefore,

BE IT RESOLVED, the Clinton County Legislature hereby authorizes the Chairperson to execute all necessary documents for the following:

Contractor: **First Transit, Inc.**
Service: Management and Operation of Clinton County Public Transit (CCPT)
Rate: N/A
Mileage: N/A
Contract Amount: \$152,100
County Cost: (Depending on State Grant)
Period: 07/01/18 – 06/30/19
New/Renewal: New (Change in Contractor)
Previous Year's Cost: \$201,312
Previous County Cost: \$201,312
Approved by a poll of the Transportation Committee conducted on April 20, 2018.

Contractor: **First Transit, Inc.**
Service: Lease of 226 Arizona Avenue, Plattsburgh, New York
Rate: \$1
Mileage: N/A
Lease Revenue: \$1
County Cost: \$0
Period: 07/01/18 – 06/30/19
New/Renewal: New (Change in Contractor)
Previous Year's Revenue: \$1
Previous County Revenue: \$1
Approved by a poll of the Transportation Committee conducted on April 20, 2018.

Contractor: **First Transit, Inc.**
Service: Lease of Clinton County Public Transit (CCPT) Buses
Rate: \$1
Mileage: N/A
Annual Lease Revenue: \$1
County Cost: \$0
Period: 07/01/18 – 06/30/19
New/Renewal: New (Change in Contractor)
Previous Year's Revenue: \$1
Previous County Revenue: \$1
Approved by a poll of the Transportation Committee conducted on April 20, 2018.

Contractor: **First Transit, Inc.**
Service: Third Party Agreement for Federal 5311 Operating Assistance
Rate: N/A
Mileage: N/A
Contract Amount: \$0
County Cost: \$0
Period: 07/01/18 – 06/30/19
New/Renewal: New (Change in Contractor)
Previous Year's Cost: \$0
Previous County Cost: \$0
Approved by a poll of the Transportation Committee conducted on April 20, 2018.

SECONDED BY: Mr. Henry
ADOPTED

"Yes" 10
"No" 0
Absent 0

STATE OF NEW YORK)
COUNTY OF CLINTON) SS:
LEGISLATIVE CHAMBERS)

I HEREBY CERTIFY, that the foregoing is a true copy of a resolution acted upon by the County Legislature in Regular Session on April 25, 2018.

A quorum being present, and a majority voting therefor.



Michael E. Zurlo
Clerk of the Legislature

(SEAL)