

COUNTY OF CLINTON)
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STATE OF NEW YORK)

October 9, 2014

Stenographer's minutes of the Regular Session of the Clinton County Legislature held
Wednesday, October 8, 2014 in the Legislative Chambers, 137 Margaret Street, Plattsburgh, New York.

PRESENT: Jonathan Beach, Area 2
Mark Dame, Area 8
Samuel Dyer, Area 3, Chairperson
Robert Hall, Area 10
Pete Keenan, Area 5
James Langley, Jr., Area 7
Harry McManus, Area 1
Colin Read, Area 4
Patty Waldron, Area 6

EXCUSED: John Gallagher, Area 9 (listened via speaker phone)

ALSO PRESENT: Michael Zurlo, County Administrator
Rodney Brown, Deputy County Administrator
James Coffey, County Attorney
Katherine Brown, Senior Stenographer

Chairperson Dyer called the meeting to order at 7:02 p.m.

Following the pledge of allegiance to the flag, County Administrator Michael Zurlo conducted roll call. Legislator Gallagher had asked to be excused. He did participate as a non-voting member via teleconference.

Legislator Hall motioned to accept the minutes of the September 24, 2014 Regular Session, seconded by Legislator Keenan. (Carried 9-0-1).

Chairperson Dyer proclaimed October 19th through October 25th, 2014 as “Freedom from Workplace Bullies Week” in Clinton County.

Chairperson Dyer asked if anyone wished to address the Legislature. There being no one present to address the Legislature, Chairperson Dyer called for standing committee and liaison reports.

Committee Reports

Buildings and Grounds Committee – Legislator Read

Legislator Read reported the Buildings and Grounds Committee met this evening. An update by Architectural & Engineering Design Associates, P.C. (AEDA) was provided regarding the Human Services Center 1st Floor Renovation Project. He anticipates going forward with the development of a Request for Proposals (RFPs) in November. The next meeting is scheduled for Wednesday, November 12th at 5:15 p.m.

Children and Family Services Committee – Legislator Waldron

Legislator Waldron reported the Children and Family Services Committee meeting scheduled for Thursday, October 2nd was cancelled. Resolutions #679 through #681 are included on the agenda as a result of a poll. The next meeting is scheduled for Thursday, November 6th at 6:15 p.m.

County Operations Committee – Legislator Read

Legislator Read reported the County Operations Committee met this evening. Resolutions #682 through #685, #707 and #708 are included on the agenda. A discussion took place regarding master planning for the Information Technology Department similar to the Buildings and Grounds Department. The next meeting is scheduled for Wednesday, November 12th at 6:00 p.m.

Finance Committee – Legislator Dame

Legislator Dame reported the Finance Committee met Wednesday, October 1st. Resolutions #686 through #688 have been placed on the agenda.

Greg Bell, the Deputy County Treasurer, reviewed sales tax charts which continue to trend in a positive direction.

The Committee discussed three requests for Tobacco Settlement funds. A new policy for requesting Tobacco Settlement funds was reviewed. A resolution will be placed on the agenda of the October 22, 2014 Regular Session.

Mr. Zurlo reported he continues to work through the budget process. He has reviewed most of the departmental budgets. He will present the 2015 proposed budget to the Finance Committee in mid-November.

The next meeting is scheduled for Wednesday, November 5th at 5:15 p.m.

Health Committee – Legislator Beach

Legislator Beach reported the Health Committee met Thursday, October 2nd.

Peter Trout, the Director of Community Services, discussed billing and accounts receivable reporting for the Mental Health Clinic and Addiction Services.

Jerie Reid, the Director of Public Health, presented Resolutions #689 through #691 which are included on the agenda. Ms. Reid reviewed the Health Department's Report for the Board of Health meeting of September 15, 2014 and the Director's Report of August, 2014.

The next meeting is scheduled for Thursday, November 6th at 5:15 p.m.

Human Services Committee – Legislator Keenan

Legislator Keenan reported the next meeting of the Human Services Committee is scheduled for Wednesday, November 5th at 6 p.m.

Personnel Committee – Legislator Langley

Legislator Langley reported the Personnel Committee met Monday, October 6th at 5:15 p.m. The Committee reviewed 13 items, all of which are included on the agenda as resolutions that reflect the Committee's recommendation. One of the 13 resolutions (a backfill of a permanent, full-time Nurses Aide position at the Nursing Home) was tabled for lack of sufficient backup from the Department. The resolution was resubmitted through a poll to the Personnel Committee conducted on October 8th and was recommended to be included on tonight's agenda. Also included on the agenda are resolutions for two new positions, one resolution for a replacement position and ten resolutions for backfill positions.

Plattsburgh International Airport Committee – Legislator Langley

Legislator Langley reported the next meeting of the Plattsburgh International Airport Committee is scheduled for Wednesday, October 22nd at 5:15 p.m.

Public Safety Committee – Legislator Hall

Legislator Hall reported the next meeting of the Public Safety Committee is scheduled for Tuesday, October 14th at 6:15 p.m.

Transportation Committee – Legislator McManus

Legislator McManus reported the next meeting of the Transportation Committee is scheduled for Tuesday, October 14th at 5:15 p.m.

Liaison Reports

Chamber of Commerce – Legislator Read

Legislator Read reported the Strategic Tourism Planning Committee met Friday, October 3rd. He stated Garry Douglas, the President and CEO of the Plattsburgh-North Country Chamber of Commerce, provided an update regarding the Border crossing for the United States and Canada at Lacolle, Quebec.

Intercounty – Legislator Langley

Legislator Langley reported all Legislators were provided with a copy of the Intercounty Legislative Committee of the Adirondacks' agenda earlier today. Clinton County will be hosting the meeting on Thursday, October 23rd at the Clinton County Historical Association. Legislators are invited to arrive at 10 a.m. with the meeting start time of 10:30 a.m. A tour of the Clinton County Transportation Museum will follow the meeting.

Lake Champlain/Lake George Regional Planning Board – Legislator Langley

Legislator Langley reported documents for the Lake Champlain/Lake George Regional Planning Board have been signed and returned for payment.

Grievance Committee – Mr. Zurlo

Mr. Zurlo reported a Grievance Committee meeting is in the process of being scheduled for one issue.

Discipline Review Board – Legislator Hall

Legislator Hall reported a Discipline Review Board meeting is scheduled for Friday, October 10th at 10 a.m.

Workforce Investment Board – Legislator Read

Legislator Read reported the Workforce Investment Board is nearing the appointment of the Board's new Executive Director. He has requested Mr. Zurlo arrange an opportunity for the Legislature to meet the candidate to be selected for the position.

Staff Reports

County Attorney James Coffey requested an Executive Session to discuss the 11-87/George Moore tax sale matter.

Mr. Zurlo reported Jessica Dulle, the Executive Director of The Strand Center for the Arts, contacted him offering complimentary tickets for the Legislature to attend a "Blues & Brews" event scheduled for Saturday, October 18th from 6 p.m. to 8:30 p.m. at The Strand. He asked Legislators to contact the Legislative Office if they are interested in attending this event.

The following Resolutions were approved unless otherwise noted.

Resolutions #679 through #681 were approved.

Resolution #682 titled, “Authorizing Various Contracts for the Year 2015 – Information Technology”

Legislator Read motioned to approve the resolution, seconded by Legislator Dame. Carried (9-0-1).

Discussion:

Legislator Read noted the Information Technology Department’s contract with TwinState Technologies for maintenance of its Comprehensive Voice Communication System will be on a month-to-month basis. He reported on the possibility of a long-term master plan for the Information Technology Department similar to that of the Buildings and Grounds Department.

Resolution #683 was approved.

Resolution #684 titled, “Authorizing Contract with Melissa McManus, LLC – Planning Department”

Legislator Hall motioned to approve the resolution, seconded by Legislator Langley. Carried (8-0-1-1). Legislator McManus abstained.

Resolution #685 was approved.

Resolution #686 titled, “Authorizing Contract with Integrys Energy Services of New York, Inc. – Legislature”

Legislator Read motioned to approve the resolution, seconded by Legislator Langley.

Discussion:

Mr. Zurlo reported this item reflects Mr. Brown’s discussion at Finance Committee which results in a three-year option. Carried (9-0-1).

Resolutions #687 through #693 were approved.

Resolution #694 titled, “Authorizing Contract with Stantec Consulting Services, Inc. – Plattsburgh International Airport”

Legislator Langley motioned to approve the resolution, seconded by Legislator McManus.

Discussion:

Mr. Brown reported an Independent Fee Estimate (IFE) is a requirement of the Federal Aviation Administration (FAA) before the County can enter into a contract for design with an engineering company or a Construction and Administration Observation Agreement. He stated because there are substantial contracts for the amount of money involved, the County must hire another engineering firm that does airport engineering to review the amount of time expended by the engineering company on that project. The company is given the extent of the job, and must come up with their independent numbers on how long the job will take, and it must come within 10 percent of the number of hours being proposed by the company being hired. If it doesn’t, that company must come down in what is charged for the

number of hours being charged. The FAA must approve this as it pays 95 percent of the bill, and they do not want to pay more than necessary.

Mr. Brown stated because the County is not paying for this project out of FAA money and is borrowing for the project, the County is not obligated to have an IFE completed. However, the County anticipates the cost for this project will be in excess of \$3 million dollars. The County wants to go out for an IFE to verify that what is being charged is what should be charged for a job of this scope and size. Carried (9-0-1).

Resolutions #695 through #706 were approved.

Chairperson Dyer entertained a motion from Legislator Beach to Waive Rule 13.2, seconded by Legislator Dame. Carried (9-0-1).

Resolutions #707 through #721 were approved.

Resolution #722 titled, "Authorizing Clinton County Foreign Trade Zone No. 54 Site Operating Agreement – Legislature"

Legislator Dame motioned to approve the resolution, seconded by Legislator Langley.

Discussion:

Mr. Brown reported this is a benefit which is not frequently used by many businesses in Clinton County. Since 1980, Clinton County was assigned the status of Foreign Trade Zone. Businesses must apply for a Site Operating Agreement with Clinton County. Applications are approved on a case-by-case basis. This is good for a company as it generates benefits such as reduced Customs duties and improved cash flow potential. Mr. Brown indicated all of the companies with this status are located within the Plattsburgh Air Industrial Park.

Chairperson Dyer entertained a motion from Legislator Read to enter into Executive Session at 7:36 p.m., seconded by Legislator Hall. Carried (9-0-1).

Legislator Dame motioned to exit Executive Session and return to Regular Session at 7:50 p.m., seconded by Legislator Keenan. Carried (9-0-1).

There being no further business to come before the Legislature, Legislator Hall motioned to adjourn the meeting at 7:51 p.m., seconded by Legislator Read. Carried (9-0-1).

Respectfully submitted,



Katherine Brown
Senior Stenographer