

**CLINTON COUNTY
DSS LOUNGE & ANNEX RENOVATIONS**

**SECTION 00 1113
ADVERTISEMENT FOR BIDS**

FROM:

1.01 THE OWNER (HEREINAFTER REFERRED TO AS CLINTON COUNTY):

Clinton County Buildings & Grounds
135 Margaret Street
Plattsburgh, NY 12901

1.02 AND THE ARCHITECT (HEREINAFTER REFERRED TO AS AEDA, P.C.):

Architectural & Engineering Design Associates, P.C.
1246 Route 3, P.O. Box 762
Plattsburgh, NY 12901

1.03 DATE: FEBRUARY 23, 2018

1.04 TO: POTENTIAL BIDDERS

- A. Clinton County is requesting sealed bids for the Department of Social Services (DSS) Lounge & Annex Renovations, located at 13 Durkee St. in Plattsburgh, NY. Bids will be received until **2:30 pm** on the 15th day of March, **2018** and then publicly opened and read aloud at the Clinton County Legislature at 2:30 pm.
- B. Bid proposals submitted by U.S. Mail, private carrier, or hand delivered prior to the day of the bid opening are to be sent to Clinton County Purchasing at 137 Margaret St, Suite 208, Plattsburgh, NY in care of Kimberly A. Banker.
- C. All bids shall be submitted in a sealed envelope with the words "DSS Lounge & Annex Renovations" clearly printed on the front. Provide two copies of bids.
- D. Project Description: The project consists renovations to the existing DSS Lounge & Annex spaces.
- E. Project Documents are available on CD copy to any interested bidder at the office of Clinton County Purchasing Department upon receipt of non-refundable payment, by cash or check, in the amount of \$25.00 per copy. Checks must be made payable to Clinton County Treasurer. Standard shipping charges will be additional if mailing is requested unless a FedEx or other carrier account number is provided by requesting party and approved for use by Clinton County. Documents may also be examined at no expense at the office AEDA, PC. and the Clinton County Purchasing Department.
- F. Bidders will be required to provide Bid security in the form of a Bid Bond or Certified Check of a sum no less than 5% of the Bid Amount.
- G. Refer to other bidding requirements described in Document 00 2113 - Instruction to Bidders and Document 00 3100 - Available Project Information.
- H. A pre-bid conference for all bidders is scheduled for March 1, 2018 at 10:30 am at 13 Durkee St., project location. All Prime Contract bidders as well as interested sub-contractors should plan to attend this meeting.
- I. Submit your offer on the Bid Form provided.
- J. This project is considered a Public Work Project and Prevailing Wages will apply.
- K. Your offer will be required to be submitted under a condition of irrevocability for a period of 45 days after submission.
- L. The Owner reserves the right to accept or reject any or all offers.

END OF SECTION